

Setting Your X/PTR Viewing and Printing Options

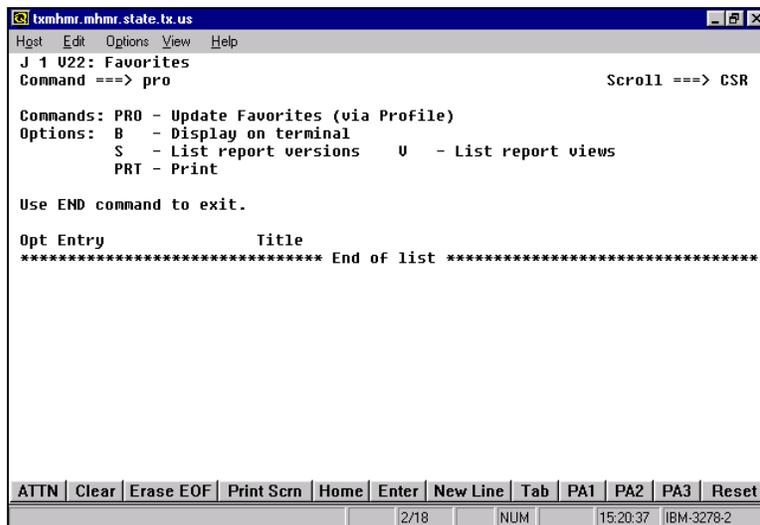
Important: You will not be able to access your X/PTR reports or print from X/PTR until these steps are completed. This process will need to be completed *one time only*.

In the previous version of X/PTR, both your user profile and your print profile were set for you. In this version, you *must perform a series of steps to set your User Profile Favorites*. When completed, you *must complete another series of steps to set your Print Profile*. Once your *Profile Favorites* and your *Print Profile* are set, you do not have to complete this process again unless you need to add reports to your Profile Favorites or change your printer number.

After logging on to SuperSession and accessing X/PTR, complete the following steps:

Step 1. Favorites Screen

- ◆ Type **pro** on the command line.



```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 022: Favorites
Command ==> pro
Scroll ==> CSR

Commands: PRO - Update Favorites (via Profile)
Options: B - Display on terminal
         S - List report versions   U - List report views
         PRT - Print

Use END command to exit.

Opt Entry      Title
***** End of list *****

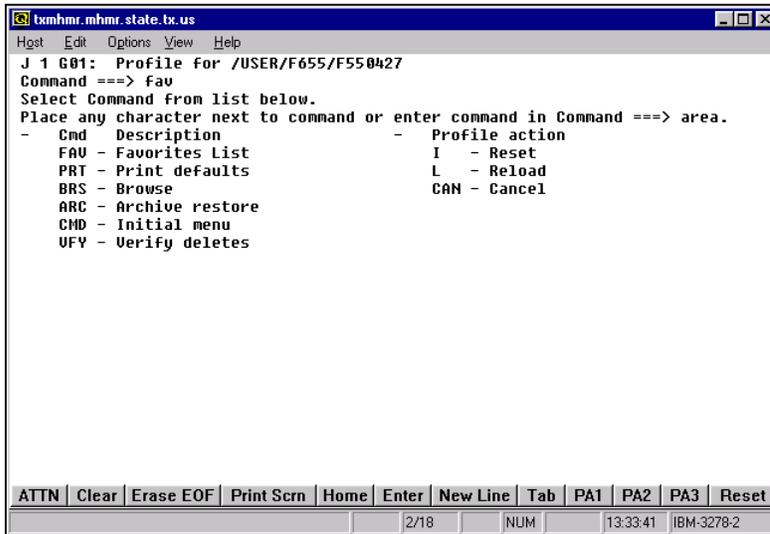
ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset
-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
2/18 | NUM | 15:20:37 | IBM-3278-2
```

(Example)

- ◆ Press Enter.

Step 2. Profile for User Screen

- ◆ Type **fav** on the command line.



```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 G01: Profile for /USER/F655/F550427
Command ==> fav
Select Command from list below.
Place any character next to command or enter command in Command ==> area.
- Cmd Description - Profile action
- FAU - Favorites List I - Reset
- PRT - Print defaults L - Reload
- BRS - Browse CAN - Cancel
- ARC - Archive restore
- CMD - Initial menu
- UFY - Verify deletes
```

ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset

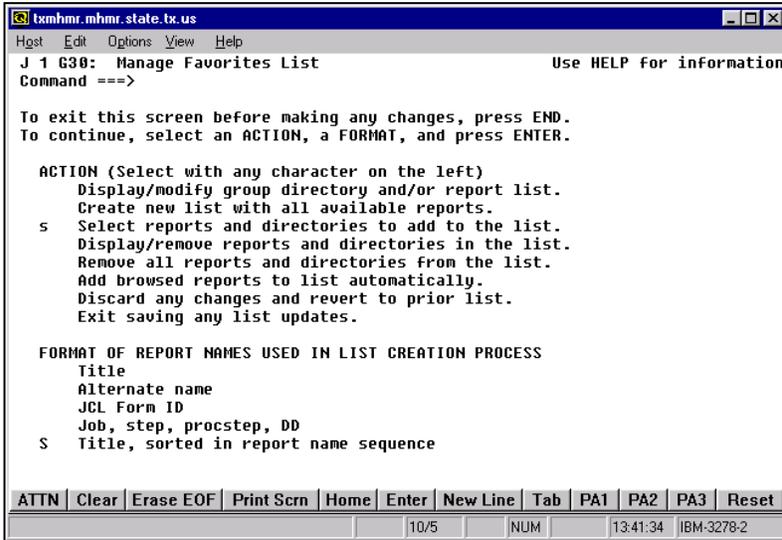
2/18 NUM 13:33:41 IBM-3278-2

(Example)

- ◆ Press Enter.

Step 3. Manage Favorites List Screen

- ◆ Tab to the ACTION column
- ◆ Type s to the left of the following statement:
“Select reports and directories to add to the list.”



(Example)

- ◆ Press Enter.

Step 4. Select Reports from Directory Screen

- ◆ Tab to the Opt column
- ◆ Type ? next to /RPT

```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 G31: Select Reports From Directory / Line 1
Command ==> Scroll ==> CSR

Select the report and directories to be added with an S in the Opt column.
To expand a directory to the next level, use a ? in the Opt column.
Press ENTER to make changes, and END to exit this level.

Opt Report Title
 /DEMO DEMO DIRECTORIES
 ? /RPT MHMR REPORTS DIRECTORIES
 /TEST TEST DIRECTORIES
***** End of list *****

ATTN Clear Erase EOF Print Scrn Home Enter New Line Tab PA1 PA2 PA3 Reset
11/2 NUM 13:43:54 IBM-3278-2
```

(Example)

- ◆ Press Enter.

Step 5. Select Reports From Directory Screen

- ◆ Tab to the Opt column
- ◆ Type a lower case s next to the reports you need on your favorites list.
For example: The following image is for someone selecting CARE, HCS, README and TRAIN. All users should select README and TRAIN in addition to their other reports.

```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 G31: Select Reports From Directory /RPT Line 1
Command ==> Scroll ==> CSR

Select the report and directories to be added with an S in the Opt column.
To expand a directory to the next level, use a ? in the Opt column.
Press ENTER to make changes, and END to exit this level.

Opt Report Title
s /RPT/CARE CARE
/RPT/DEFAULT.RPT
s /RPT/HCS HCS
s /RPT/README README
s /RPT/TRAIN TRAIN
***** End of list *****

ATTN Clear Erase EOF Print Scrn Home Enter New Line Tab PA1 PA2 PA3 Reset
2/15 NUM 13:45:09 IBM-3278-2
```

(Example)

- ◆ Press Enter

Result: Your report directories are selected. Note that S's in Opt column appear in Upper Case.

```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 G31: Select Reports From Directory /RPT Line 1
Command ==> Scroll ==> CSR

Select the report and directories to be added with an S in the Opt column.
To expand a directory to the next level, use a ? in the Opt column.
Press ENTER to make changes, and END to exit this level.

Opt Report Title
S /RPT/CARE CARE
/RPT/DEFAULT.RPT
S /RPT/HCS HCS
S /RPT/README README
S /RPT/TRAIN TRAIN
***** End of list *****

ATTN Clear Erase EOF Print Scrn Home Enter New Line Tab PA1 PA2 PA3 Reset
2/15 NUM 13:45:59 IBM-3278-2
```

(Example)

- ◆ Press F3 to exit this screen.

```
txmhmh.mhmr.state.tx.us
Hgst Edit Options View Help
J 1 G31: Select Reports From Directory / Line 1
Command ==> Scroll ==> CSR

Select the report and directories to be added with an S in the Opt column.
To expand a directory to the next level, use a ? in the Opt column.
Press ENTER to make changes, and END to exit this level.

Opt Report Title
/D/DEMO DEMO DIRECTORIES
/R/RPT MHMR REPORTS DIRECTORIES
/T/TEST TEST DIRECTORIES
***** End of list *****

ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset
2/15 NUM 13:47:13 IBM-3278-2
```

◆ Press **F3** to exit this screen.

Step 6.

- ◆ Tab to the ACTION column.
- ◆ Type a lower case s next to the statement “Exit saving any list updates.”

```
tsmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 G30: Manage Favorites List
Command ==>

To exit this screen before making any changes, press END.
To continue, select an ACTION, a FORMAT, and press ENTER.

ACTION (Select with any character on the left)
  Display/modify group directory and/or report list.
  Create new list with all available reports.
  Select reports and directories to add to the list.
  Display/remove reports and directories in the list.
  Remove all reports and directories from the list.
  Add browsed reports to list automatically.
  Discard any changes and revert to prior list.
s  Exit saving any list updates.

FORMAT OF REPORT NAMES USED IN LIST CREATION PROCESS
Title
Alternate name
JCL Form ID
Job, step, procstep, DD
S  Title, sorted in report name sequence

ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset
-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----
15/5 | NUM | 13:49:22 | IBM-3278-2
```

(Example)

- ◆ Press Enter to exit and save your profile favorites.

```
tsmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 G01: Profile for /USER/F655/F550427
Command ==>
Select Command from list below.
Place any character next to command or enter command in Command ==> area.
- Cmd Description - Profile action
FAU - Favorites List I - Reset
PRT - Print defaults L - Reload
BRS - Browse CAN - Cancel
ARC - Archive restore
CMD - Initial menu
UFY - Verify deletes

ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset
-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----
2/15 | NUM | 13:50:02 | IBM-3278-2
```

(Example)

- ◆ Press **F3** to exit to screen V22:Favorites.

```

txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 U22: Favorites
Command ==> Scroll ==> CSR

Commands: PRO - Update Favorites (via Profile)
Options:  B - Display on terminal    X - List report indices
          S - List report versions    U - List report views
          PRT - Print                 Q - Add to Work Queue
          SQ - Structured Query       N - Version Notes

Use END command to exit. Use LEFT command to list more report information.

Opt Entry          Title
***** End of list *****

ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset
2/15 NUM 13:50:37 IBM-3278-2

```

Press **F3** to exit X/PTR and activate your selection.
(The next time you access X/PTR, you will see a directory of the reports you need.)

See Example below...

```

txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 U22: Favorites
Command ==> Scroll ==> CSR Line 1

Commands: PRO - Update Favorites (via Profile)
Options:  B - Display on terminal    X - List report indices
          S - List report versions    U - List report views
          PRT - Print

Use END command to exit.

Opt Entry          Title
CARE              CARE
HCS               HCS
README            README
TRAIN             TRAIN
***** End of list *****

ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset
2/15 NUM 13:46:07 IBM-3278-2

```

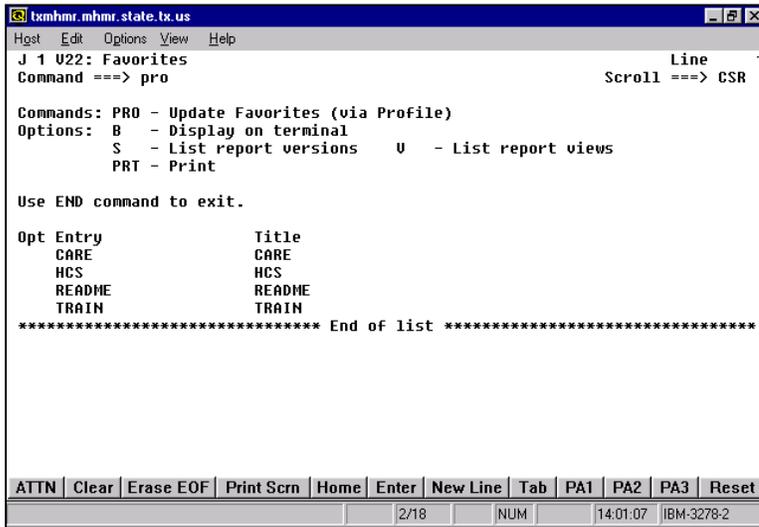
Creating Your X/PTR Printer Profile

Important: You will not be able to print your X/PTR reports until these steps are completed. This process will need to be completed *one time only unless your printer number changes*.

After logging on to SuperSession and accessing X/PTR, complete the following steps:

Step 1. Favorites Screen

Type **pro** on the command line.



```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 U22: Favorites Line 1
Command ==> pro Scroll ==> CSR

Commands: PRO - Update Favorites (via Profile)
Options: B - Display on terminal
         S - List report versions   U - List report views
         PRT - Print

Use END command to exit.

Opt Entry      Title
CARE           CARE
HCS            HCS
README        README
TRAIN         TRAIN
***** End of list *****

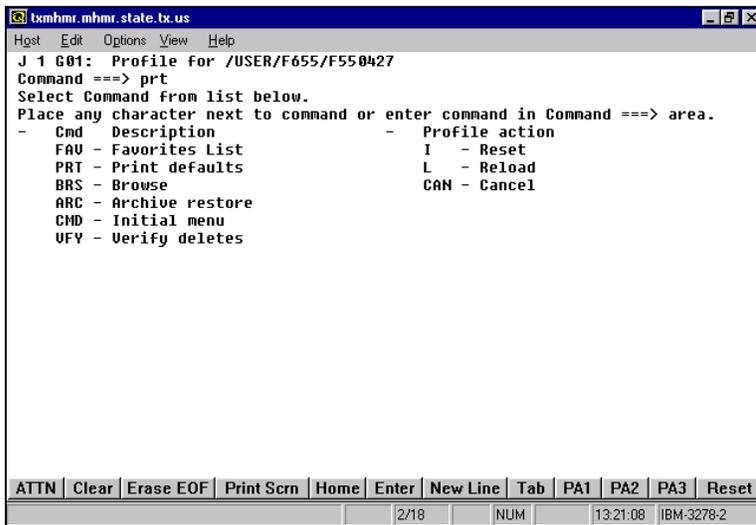
ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset
2/18 | NUM | 14:01:07 | IBM-3278-2
```

(Example)

- ◆ Press Enter.

Step 2. Profile Screen

Type **prt** on the command line.



```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 G01: Profile for /USER/F655/F550427
Command ==> prt
Select Command from list below.
Place any character next to command or enter command in Command ==> area.
- Cmd Description - Profile action
FAU - Favorites List I - Reset
PRT - Print defaults L - Reload
BRS - Browse CAN - Cancel
ARC - Archive restore
CMD - Initial menu
UFY - Verify deletes

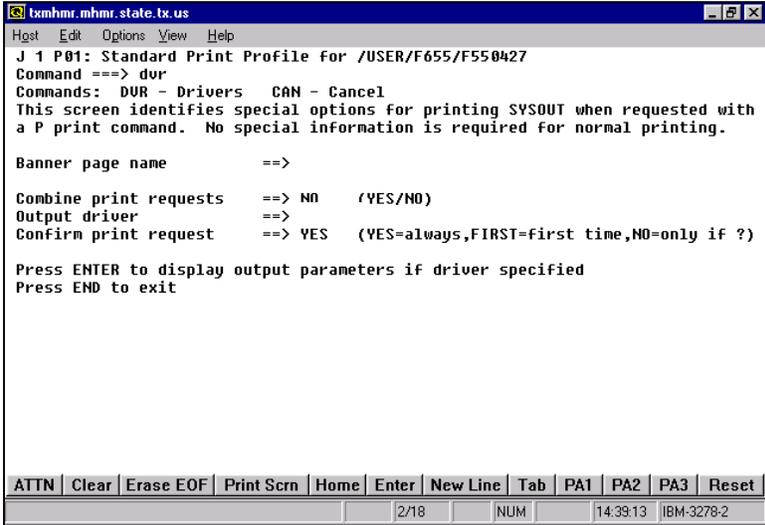
ATTN Clear Erase EOF Print Scrn Home Enter New Line Tab PA1 PA2 PA3 Reset
2/18 NUM 13:21:08 IBM-3278-2
```

(Example)

- ◆ Press Enter.

Step 3. Standard Print Profile Screen

- ◆ Type **dvr** on the command line.
(Output driver field will be blank.)



```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 P01: Standard Print Profile for /USER/F655/F550427
Command ==> dvr
Commands: DUR - Drivers  CAN - Cancel
This screen identifies special options for printing SYSOUT when requested with
a P print command. No special information is required for normal printing.

Banner page name      ==>
Combine print requests ==> NO   (YES/NO)
Output driver          ==>
Confirm print request  ==> YES  (YES=always,FIRST=first time,N0=only if ?)

Press ENTER to display output parameters if driver specified
Press END to exit

ATTN | Clear | Erase EOF | Print Scrn | Home | Enter | New Line | Tab | PA1 | PA2 | PA3 | Reset
2/18  NUM  14:39:13  IBM-3278-2
```

(Example)

- ◆ Press Enter to display a list of Output drivers.

Step 4. Drivers Screen

- ◆ Tab to the Opt column
- ◆ Type s to the left of the following the printer driver PL01.

```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 P30: Drivers for /USER/F655/F550427 Line 1
Command ==> Scroll ==> CSR
Commands: CAN - Cancel
Options: S - Select I - Initialize DEL - Delete from profile
Press ENTER then END key when all driver selections are complete

Opt Name      Description
PNSP          DHS - XEROX 4050, NO SEPARATOR PAGES, NO DJDE SUPPORT
PNS2          DHS - XEROX 4050, NO SEPARATOR PAGES, DJDE SUPPORT
PRT1          DHS - XEROX 4050, SEPARATOR PAGES, NO DJDE SUPPORT
PRT2          DHS - XEROX 4050, SEPARATOR PAGES, DJDE SUPPORT
PRT3          DHS - XEROX 4050, SEPARATOR PAGES, DJDE SUPPORT (LANDUP)
PBSP          DHS - XEROX 4050, NO SEPARATORS, NO DJDE, LOGONID
PBS2          DHS - XEROX 4050, NO SEPARATORS, DJDE SUPPORT, LOGONID
PBT1          DHS - XEROX 4050, SEPARATORS, NO DJDE, LOGONID
PBT2          DHS - XEROX 4050, SEPARATORS, DJDE SUPPORT, LOGONID
PD01          SPOOL TO MUS PRE-ALLOCATED DATASET
PTST          DHS - PRINT TEST (HELD), NO SEPARATORS, NO DJDE, LOGONID
5 PL01        UPS PRINT (NOT HELD) TO REQUESTOR LOCAL PRINTER
PL02          UPS PRINT (HELD) TO REQUESTOR LOCAL PRINTER
POR           UPS PRINT (NOT HELD), PORTRAIT SIMPLEX
PORD          UPS PRINT (NOT HELD), PORTRAIT DUPLEX
PLAN          UPS PRINT (NOT HELD), LANDSCAPE SIMPLEX
PLND          UPS PRINT (NOT HELD), LANDSCAPE DUPLEX

ATTN Clear Erase EOF Print Scrn Home Enter New Line Tab PA1 PA2 PA3 Reset
19/3 NUM 11:39:46 IBM-3278-2
```

(Example)

- ◆ Press Enter

Step 5. Print Characteristics Screen

- ◆ Tab to the DEST field under the Value column.
- ◆ Type **your printer number** in the following format. prt_ _ _ _ .
Contact your computer support if you do not know your printer number.

```
txmhmr.mhmr.state.tx.us
Host Edit Options View Help
J 1 P20: Print Characteristics                               Line 1
Command ==>                                               Scroll ==> CSR
Commands: CAN - Cancel F - Find
Output driver: PL01
Press ENTER then END key when all modifications are complete
Parameter      Value
DEST           * prt1147
COPIES        * 001
***** End of list *****
ATTN Clear Erase EOF Print Scrn Home Enter New Line Tab PA1 PA2 PA3 Reset
2/15 NUM 14:43:14 IBM-3278-2
```

(Example –Do not use the printer number shown in this example.)

- ◆ Press Enter.
- ◆ Press F3 when all modifications are complete to save printer information.

The Help Desk offers support for the X/PTR system.
512/206-4666 or
888/952-4357 Toll Free

