

## **4 Action Codes/Screen Titles/Screen Numbers**

This section contains action codes, screen titles, and screen numbers used in CARE. The listing is in order by action code. There are three levels of action codes. Level 1 codes access main menu screens, level 2 codes access sub-menu screens, and level 3 codes access screens within sub-menus.

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
M	CARE Main Menu	VC020100

**CARE/OBRA Screens**

<b>000</b>	CARE/OBRA Functions	VC020200
025	CARE/OBRA Service Plan II: Add/Change/Delete	VC020360
	CARE/OBRA Service Plan II: Add/Change/Delete	VC020365
040	CARE/OBRA Specialized Services Refusal: Add/Change/Delete	VC020240
	CARE/OBRA Specialized Services Refusal Update Request	VC020245
050	CARE/OBRA Alternate Placement: Add/Change/Delete	VC020250
	CARE/OBRA Alternate Placement: Add/Change/Delete	VC020255
060	Initial Contact Outcome Entry: Add/Change/Delete	VC020260
	Client Outcome Deceased	VC020266
	Initial Contact Outcome - Client Location	VC020265
	CARE/OBRA Refuse Services	VC020245
085	CARE/OBRA Legal Representative Entry: Add/Change/Delete	VC020350
	CARE/OBRA Legal Representative Entry: Add/Change/Delete	VC020355

**Name Search Screens**

<b>100</b>	Client Name Search	VC021100
101	Client Name Display	VC021110
102	Extended Name Display	VC021120
103	Name Search: Summary Client History	VC021121
104	Name Search: Detail Client History	VC021122
190	Medicaid Eligibility Menu	VC100190
192	DHS Medicaid Eligibility Search	VC100195
	Client ID Information	VC100196
	Medicaid Eligibility Information	VC100197
193	DHS Medicaid Eligibility Search	VC100192
	Medicaid Recipient Information	VC100193
	Medicaid Eligibility Information	VC100194

Action Code	Screen Title	Screen Number
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**Children's MH Services Screens**

<b>165</b>	Children MH Menu	VC072100
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*Data Entry:*

160	CEA C/A Evaluation Assessment Add/Chg/Del	VC072160
161	CEA1-C/A Evaluation Assessment: Add/Chg/Delete (Intake)	VC072161
162	CEAU-C/A Evaluation Assessment: Add/Chg/Del (Update)	VC072162
163	CEA2-C/A Evaluation Assessment: Add/Chg/Del (Term)	VC072163

*Inquiry:*

181	REG-1C History Inquiry Request	VC073110
	REG-1C Child/Adolescent History	VC073112
182	CE1-Child/Adolescent Intake Assessment Inquiry	VC073120
	CE1-Child/Adolescent Intake Assessment: Inquiry P1	VC073121
	CE1-Child/Adolescent Intake Assessment: Inquiry P2	VC073122
	CE1-Child/Adolescent Intake Assessment: Inquiry P3	VC073123
183	CE2-Child/Adolescent Termination Inquiry	VC073130
	CE2-Child/Adolescent Termination: Inquiry P1	VC073131
	CE2-Child/Adolescent Termination: Inquiry P2	VC073132
	CE2-Child/Adolescent Termination: Inquiry P3	VC073133
	CE2-Child/Adolescent Termination: Inquiry P4	VC073134
	CE2-Child/Adolescent Termination: Inquiry P5	VC073135
185	CEU Child/Adolescent Assessment Inquiry	VC073150
	CEU-Child/Adolescent Assessment: Inquiry P1	VC073151
	CEU-Child/Adolescent Assessment: Inquiry P2	VC073152
	CEU-Child/Adolescent Assessment: Inquiry P3	VC073153
186	Child Uniform Assessment: Inquiry Selection	VC073155
	Child Uniform Assessment: Inquiry	VC073156
195	CEA C/A Evaluation Assessment Inq	VC073195
196	CEAU-C/A Evaluation Assessment: Inquiry	VC073196
197	CEAU-C/A Evaluation Assessment: Inquiry	VC073197
198	CEA2-C/A Evaluation Assessment: Inquiry	VC073198

**Client Inquiry Screens**

<b>200</b>	Client Inquiry Menu	VC021200
201	Client Name Search	VC021101
	Client Name Search	VC021111
	Matching Client Detail	VC021112
204	SS Referral/Tracking Inquiry System	VC029510
	Referral/Tracking/Placement (Inquiry into Transfer/Referral)	VC029511A
	Referral/Tracking/Placement (Inquiry into Transfer/Referral)	VC029511C
	Referral/Tracking/Placement (Inquiry into Inquiry)	VC029511I
	Referral/Tracking/Placement (Inquiry into Community Referral)	VC029511

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
205	Request Client ID Information	VC028696
	Matching Client Characteristics	VC028697
	Matching Client Detail	VC028698
210	Summary Client History Request	VC021210
215	Summary Client History	VC021215
218	Detail Client History	VC021216
220	Detail Client History Request	VC021220
	Detail Client History	VC021225
228	Summary Client History	VC021226
222	Request Display of All Assignments For A Client	VC021227
	Display of All Assignments For A Client	VC021228
230	Display Diagnostic Data Request	VC021500
	Display Diagnostic Data	VC021510
233	Uniform Assessment: Inquiry Selection	VC021778
	Uniform Assessment: Inquiry	VC021779
240	Display Physical Characteristics Request	VC021600
	Physical Characteristics Display	VC021610
249	PPR Approval Status View	VC021308
	PPR Approval Status View	VC021309
250	Display MR Needs Request	VC021710
	Display: MR Needs I	VC021711
	Display: MR Needs II	VC021712
	Display: MR Needs III	VC021713
	Display: MR Needs IV	VC021714
	Display: MR Needs V	VC021715
	Display: MR Needs VI	VC021716
255	Display: Lelsz/CCP/PPP/RAJ/IHFS Status	VC021720
	CP/IHFS/Recom Place Status Display	VC021725
260	Request Display of All Voluntary Admissions and Commitments for a Client	VC021750
	Display All Voluntary Admissions and Commitments	VC021755
270	Case Management Status Request	VC021895
	Case Management Status Display	VC021896
275	Aftercare/Brief Intervention Inquiry Request	VC021770
	Aftercare/Brief Intervention Inquiry	VC021771
280	Nursing Home Aftercare Schedule	VC027500
	Nursing Home Aftercare Initial Schedule	VC027505

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
<b>Client Data Entry Screens</b>		
<b>300</b>	Client Data Entry Menu	VC021300
304	Referral/Tracking/Placement System	VC021398
	Referral/Tracking/Placement (Add/Change/Delete Referral)	VC021399A
	Referral/Tracking/Placement (Add/Change/Delete Referral)	VC021933B
	Referral/Tracking/Placement (Add/Change/Delete Referral)	VC021933C
	Referral/Tracking/Placement (Add/Change/Delete Referral)	VC021933D
	Referral/Tracking/Placement (Add/Change/Delete Referral)	VC021933E
	Referral/Tracking/Placement (Add/Change/Delete Inquiry)	VC021399I
305	Campus-Based Assignment: Add/Change/Delete	VC021320
	Campus-Based Assignment: Add/Change/Delete	VC021325
	Error In Assignment Sequence	VC021326
310	Campus-Based Discharge/Community Placement: Add/Change/Delete	VC021330
	Campus-Based Discharge/Community Placement: Add/Change/Delete	VC021335
311	Campus-Based MR Discharge: Add/Change/Delete	VC021326
	MR Discharge from St Supported Liv.Ctr.: Add/Change/Delete	VC021327
312	Joint Community Support Plan: Add/Change/Delete	VC021310
	Joint Community Support Plan: Add/Change/Delete	VC021312
315	Multiple Campus-Based Reassignments/Absences: Add/Change/Delete	VC021340
	Multiple Campus-Based Assignments: Add/Change/ Delete	VC021345
316	CAUA-Child/Adolescent Uniform Assessment: Add/Chg/Del	VC072150
	CAUA-Child/Adolescent Uniform Assessment: Add/Change/Delete	VC072151
319	Child/Adolescent MH Community Assignment Update	VC021286
	Child/Adolescent MH Community Assignment: Add/Change Delete	VC021287
321	MH Adult/MR Community-Based Assignment: Add/Change/Delete	VC021295
	MH Adult/MR Community-Based Assignment: Add/Change/Delete	VC021296
323	Destination Assignment: Add/Change/Delete	VC021290
	Destination Assignment: Add/Change/Delete	VC021291
325	Register Client: Client ID	VC021360
325	Matching Client Characteristics	VC021362
325	Register Client: Client ID	VC021367
325	Register Client: Correspondent Data	VC021369

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
330	Diagnostics: Add/Change/Delete	VC021370
	Diagnostics: Add/Change/Delete	VC021375
331	Death Review: Add/Change/Delete	VC021970
	Death Review: Add/Change/Delete	VC021975
332	Voluntary Admission and Commitment: Add/Change/Delete	VC021880
	Voluntary Admission and Commitment: Add/Change/Delete	VC021888
333	Uniform MH Assessment: Add/Change/Delete	VC021378
	Uniform MH Assessment: Add/Change/Delete	VC021379
335	Physical Characteristics: Add/Change/Delete	VC021380
	Physical Characteristics: Add/Change/Delete	VC021385
336	State Operated Client Movements: Add/Change/Delete	VC021338
	State Operated Client Movements: Add/Change/Delete	VC021339
337	Non-State Operated Client Movements: Add/Change/Delete	VC021336
	Non-State Operated Client Movements: Add/Change/Delete	VC021337
338	ICF Fund Maintenance	VC140120
	ICF Fund Codes	VC140121
339	Permanency Planning Review	VC021302
	Permanency Planning Review	VC021303
340	MR Needs: Add/Change/Delete	VC021390
	MR Needs I: Add/Change/Delete	VC021391
	MR Needs II: Add/Change/Delete	VC021392
	MR Needs III: Add/Change/Delete	VC021393
	MR Needs IV: Add/Change/Delete	VC021394
	MR Needs V: Add/Change/Delete	VC021395
342	Applied Income Update (Hospice)	VC143047
	Applied Income Update (Hospice)	VC143048
343	MH Acute Level of Care Determination	VC021315
	MH Acute Level of Care Determination: Add/Change/Delete	VC021316
345	MH Bed Allocation Exception: Add/Change/Delete	VC021313
	MH Bed Allocation Exception: Add/Change/Delete	VC021314
346	UA Benefit Design: Add/Change/Delete	VC021396
	MH UA Benefit Design: Add/Change/Delete	VC021397
357	Hospitalization Need of MR Person: Add/Change/Delete	VC021437
	Hospitalization Need of MR Person: Add/Change/Delete	VC021438
360	Death/Separation of Client: Add/Change/Delete	VC021450
	Death/Separation of Client: Add/Change/Delete	VC021455

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
364	CARE Batch Error Correction – Campus	VC028620
	Registration Correction – Code 1	VC028601
	MH Bed Allocation Correction – Code 2	VC028638
	Diagnostic: Correction – Code 3	VC028625
	Registration Update Correction – Code 4	VC028630
	MH Acute Level of Care Correction – Code 5	VC028639
	MR Needs Correction – Code 6	VC028636
	Physical Characteristics Correction – Code 7	VC028637
	Child Uniform Assessment – Code 8	VC072240
	MH Assess: Correction – Code 9	VC028627
	Atypical Anti-Psychotic Assignment: Correction – Code 10	VC028645
	Commitments: Correction – Code 11	VC028643
	Campus Based Assignments: Correction – Code 12	VC028644
Campus Based Assignments: Correction – Code 13	VC028646	
365	Data Entry: CARE Batch Error Correction	VC028600
	Registration Correction – Code 1	VC028601
	Community-Based Assignment Correction – Code 1	VC028610
	Diagnostic: Correction – Code 3	VC028625
	Registration Update Correction – Code 4	VC028630
	Atypical Anti-Psychotic Assignment: Correction – Code 5	VC028645
	Service Type – Code 6	VC028635
	Demographic Update II – Code 7	VC028640
	Comm-Based Service Assignment Correction – Code 10	VC028612
	Comm-Based Children MH Assignment Correction – Code 11	VC028611
	MH Assess: Correction – Code 15	VC028627
	Child Uniform Assessment – Code 16	VC072240
	CEA1/CEAU Intake Assessment Correction – Code 17	VC072361
	CEA2 Termination Assessment Correction – Code 18	VC072363
	381 Batch Matching Client Characteristics	VC028602
	382 Batch Matching Clients Extended Name Display	VC028603
	384 Batch Matching Client Summary History	VC028604
	383 Batch Matching Client Detail History	VC028605
Registration Correction: Detail Data	VC028606	
Registration Correction: Correspondent	VC028607	
387 Registration Correction	VC028608	
375	New Generation Medication Tracking: Add/Change/Delete	VC027770
	New Generation Medication Tracking: Add/Change/Delete	VC027775

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
390	CARE Client Maintenance	VC028650
394	Move Local Case to New ID: Change	VC028660
	Move Local Case to New ID: Change	VC028665
395	Local Case Number: Delete	VC028670
	Local Case Number: Delete	VC028675
396	Local Case Number: Change	VC028680
	Local Case Number: Change	VC028685
397	Request Client ID Information	VC028690
	Client ID Information	VC028695
391	State Supported Liv. Center Residence Reason	VC021900
	State Supported Liv. Center Reason	VC021905
399	MR PriPop Flag: Add/Change/Delete	VC021416
	MR PriPop Flag: Add	VC021417

### **Client Update Screens**

<b>400</b>	Client Data Update Menu	VC021800
410	Add Case to ID/Demographic Update	VC021840
	Add Case to ID/Demographic Update	VC021841
413	Medicaid/Medicare Number Update	VC021854
	Medicaid/Medicare Number Update	VC021855
415	OBRA Client Update	VC021851
	OBRA Client Update: Add/Change	VC021852
420	Client Name Update Request	VC021850
	Client Name Update	VC021858
430	Client Address Update Request	VC021860
	Client Address Update	VC021868
431	Client Correspondent Update Request	VC021842
	Client Correspondent Update	VC021845
440	Client County of Residence Update Request	VC021870
	Client's County of Residence Update	VC021878
450	Maintain Destination Assignments Request	VC027601
	Maintain Destination Assignments	VC027605
460	Update IHFS Indicator: Add/Change/Delete	VC027830
	IHFS Indicator: Add/Change/Delete	VC027835
469	Independent Employment: Add/Change/Delete	VC021834
	Independent Employment: Add/Change/Delete	VC021835
490	Case Management Assignment Request	VC021810
	Case Management Assignment	VC021811
491	IHFS Debt Indicator: Add/Change/Delete	VC021836
	IHFS Debt Indicator: Add/Change/Delete	VC021837
495	Aftercare: Add/Change/Delete	VC021890
	Aftercare: Add/Change/Delete	VC021891

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
<b>Component Inquiry Screens</b>		
<b>500</b>	Component Inquiry Menu	VC026200
505	Component Inquiry	VC026210
	Component Display	VC026215
510	Non-Residential Services	VC026220
	Non-Residential Services Display	VC026225
515	Campus-Based Residential Ward/Dorm Inquiry	VC026230
	Campus-Based Residential Ward/Dorm Display	VC026235
520	Community-Based Residential Programs Inquiry	VC026240
	Community-Based Residential Program Display	VC026245
	Community-Based Residential Program Display	VC026246
525	MH & MR Authority Inquiry	VC026250
	MH & MR Authority Display	VC026255
530	Component Names In Component Code Order	VC026260
535	Component Names In Alphabetic Order	VC026270
540	MH & MR Authority List	VC026280
545	MH & MR Authority List With Component	VC026285
560	Residential Vacancy Inquiry	VC026298
	Residential Vacancy Display	VC026299
565	County Inquiry	VC026257
569	ICF/MR Provider Information: Inquiry	VC140550
	ICF/MR Provider Information	VC140555
570	ICF/MR Contract Information: Inquiry	VC140560
	ICF/MR Contract Information	VC140565
571	Request ICF/MR Provider/Contract List	VC140540
	ICF/MR Provider/Contract in Component Code Order	VC140545
575	MR Community Location Certification Inquiry	VC026410
	MR Community Location Certification Inquiry	VC026415
580	Case Management Units Inquiry	VC026246
	Case Management Units Display	VC026247
585	Case Management Positions Inquiry	VC026248
	Case Management Positions Inquiry	VC026249
590	Client & Family Support Programs Inquiry	VC026258
	Client & Family Support Program Display	VC026259
595	Authority Contact: Inquiry	VC061150
	MRA/MHA Contact Roster	VC061155

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
<b>Component Data Entry Screens</b>		
<b>600</b>	Component Data Entry Menu	VC026000
605	Component: Add/Change/Delete	VC026010
	Component: Add/Change/Delete	VC026015
610	Non-Residential Services: Add/Change/Delete	VC026020
	Non-Residential Services: Add/Change/Delete	VC026025
615	Campus-Based Residential Ward/Dorm: Add/Change/Delete	VC026030
	Campus-Based Residential Ward/Dorm: Add/Change/Delete	VC026035
620	MH Community-Based Residential Program: Data Entry	VC026040
	MH Community-Based Residential Program: Add/Change/Delete	VC026045
623	MR Community-Based Residential Program: Data Entry	VC026038
	MR Community-Based Residential Program: Add/Change/Delete	VC026039
625	MH & MR Authority: Add/Change/Delete	VC026050
	MH & MR Authority: Add/Change	VC026055
	MH & MR Authority: Delete	VC026058
630	Data Change: County	VC026060
635	Accounting Code Assignment: Add/Change/Delete	VC026070
	Accounting Code Assignment: Add/Change/Delete	VC026075
640	Accounting Code: Add/Change/Delete	VC026080
	Accounting Code: Add/Change/Delete	VC026085
650	RAJ Ward Information: Add/Change/Delete	VC026100
	RAJ Ward Information: Add/Change/Delete	VC026105
660	Case Management Unit Request	VC026046
	Case Management Units	VC026047
670	Case Management Positions Request	VC026048
	Case Management Positions	VC026049
675	Case Management Position Reassignments	VC026120
	Case Management Position Reassignments	VC026125
680	Client & Family Support Program Data Entry	VC026058
	Client & Family Support Program	VC026059
681	QAF Rates Maintenance	VC026090
	QAF Rates Maintenance	VC026091
682	Facility Budgeted Capacities	VC026092
	State Supported Liv. Ctr/State Center Capacities	VC026093
L28	MRA/MHA Contacts: Add/Change/Delete	VC061140
	MRA/MHA Contacts: Add Records/Change Records/ Delete Records	VC061145

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
<b>Report Screens</b>		
<b>700</b>	CARE Client Reporting Menu	VC028000
705	List of Campus-Based Assignments	VC028010
	List of Campus-Based Assignments	VC028015
706	Daily Census Report	VC029100
	Daily Census Report for MMDDYY	VC029105
710	Assignments By Program/Activity/Location Request	VC028020
	Assignments By Program/Activity/Location	VC028025
715*	Characteristics of Active Clients	VC028030
	Characteristics of Active Clients	VC028035
	Characteristics of Clients Served	VC028036
720*	Generate Client Characteristics Report For Specified Period	VC028037
	Generate Client Characteristics Report For Specified Period	VC028038
	Client Characteristics Report For Specified Period	VC028039
722	Campus-based Assignments for a Specific Period	VC028230
	Campus-based Assignments for a Specific Period	VC028231
	Campus-based Clients for Specified Period	VC028235
725*	Birthday List Request	VC028040
	Birthday List	VC028045
726	Community-based Assignments for a Specific Period	VC028240
	Community-based Assignments for a Specific Period	VC028241
	Community-based Assignments for a Specific Period	VC028245
730	Commitments To Expire Request	VC028050
	Commitments To Expire	VC028055
735	Daily Campus-Based Census Report	VC028200
	Daily Campus-Based Census Report	VC028205
740	Request Diagnostic Report	VC028060
	Diagnostic Report	VC028065
745*	Report of Active Clients By Diagnosis	VC028070
	Clients By Diagnosis	VC028072
750*	Count of Active Clients By Demographics	VC028080
	Count of Clients Served By Demographics	VC028082
755*	Count of Active Clients By Diagnostic Group	VC028090
	Count of Clients Served By Diagnostic Group	VC028092
760*	Report Characteristics of MR Clients: Selection	VC028100
	Report Characteristics of MR Clients Served: Selection	VC028105
	Characteristics of Active MR Clients	VC028106
766*	Clients in PATH Program for Period	VC028260
	Clients in PATH Program for Period	VC028265
767	Persons in Supported Housing Program for a Period	VC028300
	Register of Persons in Supported Housing	VC028305
	Detail of Persons in Supported Housing Assignment	VC028306
768	Death Review System Inquiry Selection	VC027840
	Death Review System Inquiry	VC027845
776	Bed Count at Open Residential Locations	VC028520
	Count of Beds at Open Residential Locations	VC028525

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
777	Contract System Reporting (FY 97, 98, 99)	VC028930
	Performance/Workload Measure I.A	VC020638
	Performance/Workload Measure II.A	VC020686
	Performance/Workload Measure I.B	VC020695
	In Kind Local Match Report (Att. III)	VC020838
	Community MHMR Center Attachment IX - Budget/Expenditures	VC020935
778	Contract System Reporting	VC028931
	Report III – Expenditures	VC020742
	Workload Measure I.A	VC020910
	Workload Report I.B	VC020912
	Workload MH Outcomes	VC020693
780	Demographic Data Sheet Selection	VC021250
	Demographic Data Sheet - Adult	VC021253
	Demographic Data Sheet - Child	VC021260
784*	Client Individual Treatment History: Selection	VC028290
	Individual Treatment History Report	VC028295
786	MH Bed Vacancy at MH Campus Location	VC028310
	Campus Vacancy Report	VC028315
795	New Generation Medication Tracking Report	VC028920
	New Generation Medication Tracking System Report	VC028925
798	Physical Characteristics Report	VC028910
	Physical Characteristics Report	VC028915
* Some fields require overnight update to reflect data. Overnight update occurs only on regular working days.		
<b>790</b>	CARE Component Reporting Menu	VC028005
765	Description of Residential Programs Request	VC028500
	Description of Residential Programs	VC028505
770	Accounting Codes for Residential Programs	VC028510
	Accounting Codes for Residential Programs	VC028515
771	DSM/ICD Code and Text Search	VC028530
	DSM/ICD Display	VC028531
785	Counties in Service District Request	VC026292
	Counties In Service District List	VC026293
<b>B00</b>	Performance/Workload Budget Data Entry Menu	VC020699
B35	Perf/Workload - Budget/Expend: Add/Change/Delete	VC02090A
B36	Perf/Workload - Budget Amendment: Add/Change/Delete	VC0209AA
B33	Perf/Workload - In Kind Local Match: Add/Change/Delete	VC020872
B34	Perf/Wrkld - In Kind Local Match Amendment: Add/Chg/Del	VC020882
B40	Performance/Workload - Budget/Expend: Edits	VC0209Z1

<b>Action Code</b>	<b>Screen Title</b>	<b>Screen Number</b>
<b>M00</b>	Performance/Workload Data Entry Menu	VC020510
M62	Performance/Workload MH/MR Target A/C/D	VC020553
M33	CMGR Amendment Approval	VC020769
<b>W00</b>	Waiting List Menu	VC021920
<i>Historical Inquiry (Data prior to 09/01/2000):</i>		
W15	Waiting List - Svcs Inq by Comp: Select	VC021926
	Waiting List - Services Inquiry List	VC021927
W16	Waiting List - Svcs Inq by Person: Select	VC021928
	Waiting List - Client Services Inquiry	VC021929
<i>Current Maintenance and Inquiry:</i>		
W21	Waiting List - Services: Add/Change/Delete	VC021931
	Waiting List - Services: Add/Change/Delete	VC021932
W25	Waiting List - Svcs Inq by Comp: Select	VC021936
	Waiting List - Services Inquiry List	VC021937
W26	Waiting List - Svcs Inq by Person: Select	VC021938
	Waiting List - Services Inquiry by Person	VC021939

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